

## **Delmar's Comprehensive Medical Assisting: Administrative and Clinical Competencies**

Wilburta Q. Lindh, Marilyn Pooler, Carol D. Tamparo, Joanne Cerrato



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This new medical assisting learning system provides comprehensive coverage of administrative and clinical procedures and skills. The full-color text integrates the competencies identified in the new AAMA Role Delineation Study throughout, using a simulation approach to enhance learning by using characters from the Medical Assisting Videos throughout the case studies and examples in the textbook, workbook and student disk. Two Study Guide Software Disks packaged with the text provide a comprehensive review of administrative, clinical and general content areas. Step-by-step, detailed procedures and an innovative, open text design clearly illustrate standard and advanced medical assisting skills. End-of-chapter review questions with a critical-thinking emphasis reinforce learning of material covered. Unique topics covered include managed care, coping skills, therapeutic approach to patients, cultural diversity applications, preparation for the Examination (both CMA and RMA), and professional career success strategies. Supplements Workbook 0-8273-6765-1 - 8 1/2 x 11, 832 pages, 4 color, casebound Instructor's Manual 0-8273-6763-5 - 8 1/2 x 11, 832 pages, 4 color, casebound Computerized Testbank (3.5" Windows) 0-8273-8415-7 Instructor's Resource Kit 0-768-0146-2 M.A. Video Series 2E 0-8273-8304-5 M.A. CD-ROM 0-8273-8404-1

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