



Medical Transcription: Fundamentals and Practice (3rd Edition)

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Teaching users how to transcribe *actual* medical dictation so that they can develop the selective hearing skills and experience necessary to gain competency as a medical transcriptionist, this guide offers a unique combination of *authentic physician dictation* by body systems, coordinated readings and exercises by medical specialty, and supplementary information vital to every medical transcriptionist. Supports text with six hours of authentic physical dictation—not synthetic studio recording; all dictations are carefully selected for subject matter, professionally edited to delete confidential identifying information, and then sequenced in a way to promote comprehension and encourage learning. Groups tapes by medical specialty (i.e., dermatology, urology, gastroenterology, cardiology, pulmonary medicine, endocrinology, orthopedics, obstetrics and gynecology, otorhinolaryngology, and radiology), with each dictation report offering the best example of its type for vocabulary density, technical content, and other instructional criteria; each report includes chart notes, letters, initial office valuations, consultations, history and physical examinations, discharge summaries, operative reports, emergency department reports, procedure notes, and diagnostic studies from each medical specialty. For anyone in the medical profession who wants to learn basic medical transcription, including medical assistants and legal transcription/court reporters.

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